



Watch Hill Fire Department

Tent Application

Must be completed for all tents larger than 350 square feet. Submit to Watch Hill Fire Department before tent set-up. Final approval is subject to on-site inspection. \$30 fee for application to be paid prior to inspection of tent for event.

Event Host Information

Name of Event _____
Location _____
Event Organizer _____
Tent Set-up Date & Time: _____
Date(s) of Event _____
Removal Date _____
Expected Attendance & arrival time _____
Contact Person/Phone _____

Tent Information

Tent Dimensions _____
Number of Exits _____
Flame Certificates or Affidavit of Flame Resistance attached. YES ___ NO ___
Floor plan or seating diagram attached. YES _____
Secured by: ___ water barrels ___ tied to stationary object ___ staked
Secured by another method _____
Name of tent provider _____
Mailing address _____
Email address/24hr contact # _____

Please review the rules for tents on the back of this form. Signature is acknowledgment of these rules.
Please E-mail completed applications to Firemarshal@watchhillfire.com

Watch Hill Fire Department use only			
Tent Plan Layout Approved by Fire Marshal or Chief of Department			
Print Name:		Sign Name:	
Number of Tents:	Date:	Check #	